

ORDINARY MEETING

MINUTES

THURSDAY 27TH MARCH 2025

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 27th March 2025 commencing at 8:33 am

Present:

COUNCILLORS	SJ Derrett	Chair and Deputy Mayor
	PJ Heuston	
	RA Jackson	
	RL McKay	
	DDW Cleasby	
	ME Kelly	
	P Serdity	
	AE Wass	
	NRG Kinsey	
	DJ McCloskey	
STAFF MEMBERS	G Woodman	General Manager (GM)
	S Glen	Acting General Manager (AGM)
	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	M Stephens	Manager Health and Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA) (Minute Taker)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Deputy Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor Whiteley and Councillor Brewer who were absent due to external commitments, and it was **MOVED** McCloskey/Jackson that the apology be accepted and a leave of absence for the member concerned be granted.

Carried
55.3.25

CONFIRMATION OF MINUTES

MOVED Serdity/McKay that the Minutes of the Ordinary Meeting of Council held on Thursday, 27th February 2025 be adopted as a true and correct record of that Meeting.

Carried
56.3.25

DISCLOSURES OF INTERESTS

Nil.

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MAYORAL MINUTE(S)

Nil.

REPORTS OF COMMITTEES

Showground/Racecourse Committee (C14-3.2)

MOVED Cleasby/Kinsey that the Minutes of the Showground/Racecourse Committee Meeting held on Tuesday, 4th March 2025 be received and noted.

**Carried
57.3.25**

Ewenmar Waste Depot Committee (C14-3.12)

MOVED Serdity/Heuston that the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday, 5th March 2025 be received and noted.

**Carried
58.3.25**

Warren Shire Council Audit, Risk and Improvement Committee (A1-3.1)

MOVED Derrett/McKay that the Minutes of the Warren Shire Council Audit, Risk and Improvement Committee Meeting held on Tuesday, 11th March 2025 be received and noted and the following recommendation be adopted:

Item 5 Action Checklist

DMFA – A Chk Lst That immediate action be taken to address outstanding actions to be undertaken and report back to the next ARIC Meeting.

Item 8.2 Major Project Risk Profiles (I2-4.1/1)

DMFA – A Chk Lst A summary report identifying risk on all major projects undertaken by Council to be presented to a future ARIC Meeting.

Item 8.3 Risk Management Framework Review (I2-4.1/1)

DMFA – A Chk Lst That a report that includes the direction and purpose be provided on the review of the Policy.

Item 10.1 Compliance Register (L5-1)

That:

- DMES – A Chk Lst
- MHD – A Chk Lst
1. The information on the OLG strategic tasks from September to March 2025 be received and noted;
 2. A report for the broader legislative requirements of Council be provided; and
 3. The requirements be added to the Work Plan.
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REPORTS OF COMMITTEES

CONTINUED

Warren Shire Council Audit, Risk and Improvement Committee

Continued

Item 15.1 Service NSW Service Provision (DMFA)

(A1-3, R6-6)

DMFA – A
Chk Lst

That a further report describing the results of the Service NSW Review including Council's costs of providing the service, and the community's expectations, be provided to the next ARIC Meeting.

Item 17 General Business

Item 17.1 Country Councils ARIC Conference

(A1-3.1)

DMFA – A
Chk Lst

That Council endorse the Committee members in attending the Conference and cover any travel and accommodation expenses incurred.

Item 17.2 External Audit

(A1-3, C6-9)

DMFA – A
Chk Lst

That the development of an ICT Policy be included in the Work Plan under Governance for September 2025.

**Carried
59.3.25**

Town Improvement Committee

(C14-3.17)

MOVED Heuston/Serdity that the Minutes of the Town Improvement Committee Meeting held on Tuesday, 11th March 2025 be received and noted and the following recommendations be adopted:

Item 5.2 Proposed Improvement Projects & Program

(P1-2)

DMES – A
Chk Lst

That Council considers funding the following six (6) items for the 2025/2026 financial year.

- Replacement of retaining wall structures (copper log)- Warren Town Levee;
- Shade structures over seating the Splash Park;
- Replacement of fence – Nevertire Cemetery;
- Placement of sandstone blocks (Located at Ellengerah Reservoir) along the driveway through Oxley Park to limit people parking on the grass areas;
- Replacement of tables and seating at Bob Christensen Reserve; and
- Replacement in part, fencing at Rotary Park.

**Carried
60.3.25**

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REPORTS OF COMMITTEES

CONTINUED

Traffic Committee (T5-2)

MOVED Kelly/McCloskey that the Minutes of the Traffic Committee Meeting held on Thursday, 13th March 2025 be received and noted and the following recommendations be adopted:

Item 5.1 ANZAC Day 2025 (C19-9)

DMES – N Subject to the concurrence of the NSW Police Force and the Local Member Representative, the Committee endorses the application for the 2025 ANZAC Day Dawn Service and Parade to be held along Burton and Dubbo Streets and recommends its approval.

**Carried
61.3.25**

Manex (C14-3.4)

MOVED Heuston/Serdity that the Minutes of the Manex Meeting held on Tuesday, 18th March 2025 be received and noted.

**Carried
62.3.25**

DELEGATES REPORTS

Item 1 Murray Darling Association Inc Region 10 (C12-3.3)

MOVED McKay/Jackson that the Minutes of the Murray Darling Association Inc Region 10 Ordinary Meeting held on Tuesday, 18th February 2025 be received and noted.

**Carried
63.3.25**

Item 2 Castlereagh Macquarie County Council (C15-1)

MOVED Kinsey/Kelly that the Draft Minutes of the Castlereagh Macquarie County Council Meeting held on Monday, 24th February 2025 be received and noted.

**Carried
64.3.25**

POLICY

Item 1 Cemeteries Policy (P13-1, C2-1)

MOVED Wass/Serdity that:

1. The information be received and noted; and
2. The Cemeteries Policy be adopted, with minor amendments.

MHD – A
Chk Lst

**Carried
65.3.25**

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GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA - N **MOVED** Cleasby/Serdity that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
66.3.25**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Jackson/Kinsey that the information be received and noted.

**Carried
67.3.25**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Serdity/Cleasby that:

- GM – A
Chk Lst
1. The information be received and noted.
 2. A further report be provided to the April 2025 Council Meeting on the proposed EV Station including the location, power availability and the estimation of costs.

**Carried
68.3.25**

Item 4 Drought Resilience Plan Project (F2-2, G4-1.79)

MOVED Serdity/Cleasby that:

- GM – A
Chk Lst
1. A governance framework around a tri-party (Bogan, Coonamble, and Warren) arrangement be established and the three Councils form a Project Steering Committee for a Regional Drought Resilience tourism project;
 2. Council approves the Mayor and the General Manager to be appointed to the Project Steering Committee and other Council staff as required;
 3. Council endorses the Economic Development and Visitation Manager as the lead for the tri-party arrangement;
 4. Council endorses the Regional Resilience Plan 016 (2024 edition) and note that the document is a living document and can be changed and updated to reflect environmental changes;
 5. Council advise the Far Northwest Joint Organisation that the \$300,000 funding under RDPR016 for Bogan, Coonamble, and Warren be used in a collaborative approach to establish the region as a premier nature-based tourism destination; and
 6. Council advise the Executive Officer of the Far Northwest Joint Organisation that Council wishes to amend the project deliverables to coincide with the project identified by Bogan, Coonamble, and Warren Councils.

**Carried
69.3.25**

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MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED Kinsey/Serdity that the information be received and noted.

**Carried
76.3.25**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Heuston/Cleasby that the information be received and noted.

**Carried
77.3.25**

NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

CONFIDENTIAL MATTERS

MOVED Serdity/Jackson that the Council proceed into the Committee of the Whole Closed Council, the time being 9.55 am to consider matters in accordance with *Section 10A (2) (d)(i)* of the Local Government Act.

**Carried
78.3.25**

MOVED Serdity/Jackson that the press and the public are to be excluded from the Committee of the Whole Closed Council in accordance with *Section 10A (2) (d)(i)* of the Local Government Act.

**Carried
79.3.25**

Council resumed in Open Council at 10.14 am.

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REPORT OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1 NetWaste Collection and Recycling of Used Motor Oil Quotation F4287
(C13-101, G2-5.4)

MHD – A
Chk Lst

MOVED Cleasby/Kelly that:

1. The information be received and noted;
2. Quotation F4287 for the Collection and Recycling of Used Motor Oil be awarded to Sam's Waste Management for their submission price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month extensions; and
3. Delegate the authority to execute the contracts for the Collection and Recycling of Used Motor Oil to the General Manager of the respective participating Councils.

Carried
80.3.25

REPORT OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 2 Warren Town Flood Study **(F8-4.2)**

DMES – A
Chk Lst

MOVED Kinsey/Cleasby that the quotation from Hydrospatial Pty Ltd of \$211,420 including GST for provision of Warren Town Flood Study be accepted.

Carried
81.3.25

There being no further business the meeting closed at 10.18 am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 24TH APRIL 2025 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. .4.25

.....
ACTING GENERAL MANAGER

.....
DEPUTY MAYOR